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| School/Center: | **Bright Horizons at the Hingham Shipyard** |
| Contact Information: | Address: 168 Shipyard Drive, Hingham  |
| Email: hing@brighthorizons.com |  |
| Contact: Christine Rockett |  |
| Website: [www.brighthorizons.com/hingham](http://www.brighthorizons.com/hingham) |  |
| Please provide a description of your program: | Preschool, we also provide care for infants, toddlers, preschool, and Kindergarten Prep. |
| Please provide a description of your facilities | We are a LEED (Leadership in Energy and Environmental Design) registered center located at 168 Shipyard Drive in Hingham. Bright Horizons offers Infant, Toddler, Preschool, and Kindergarten-Prep programs. Our professionally trained and committed teachers provide children with quality, consistent care and education. |
|  | The majority of our staff has their Bachelors or Masters degrees in education or related fields. While others are working towards obtaining their degrees.  |
|  |  We encourage dialogue with you about your child and welcome your participation in the center through parent partnership meetings, special family fun events, parent conferences, online children portfolios, and parent workshops.  |
|  | Enrichment Programs and Spaces: Movement Matters Zone - custom-designed enrichment space and equipment to support our Movement Matters program, including a rock climbing wall Art Studio and program, Music, Cooking, Gardening and StartSmart computer stations |
| Please provide a schedule of your offered classes. | Hours of Operation: M-F: 7:00 a.m. to 6:00 p.m. |
| Do you have an extended day option? | Yes |
| If yes, please provide details of your options. | We have part time (0-6 hours), full time (6-9 hours) and extended schedules (9 hours +) |
| Do you offer a Kindergarten option? | No |
| Anticipated Tuition for 2017/2018 | New tuition amount for 2017 will be available in December 2016. |
| Is there financial aid available? | No |
| Class Size | Our Preschool class size is up to 20 children per classroom |
| # of Teachers | Our Preschool classrooms have two teachers per room. |
| Minimum Age by Sept 1 | 2 years, 9 months old |
| What is your toilet training policy? | Children will be toilet trained in accordance with the requests of their parents/guardians and in a manner that is consistent with the child's physical and emotional abilities. All children are required to have a complete extra set of weather-appropriate clothing in the Center at all times. |
| What is your food allergy policy? | Our center is 100% NUT FREE, Parents/guardians should notify the center/school regarding any food or environmental allergies that their children have. When children with food or other allergies attend the center/school, each child with an allergy should have a care plan on file completed by the child's physician, which should include: \_Written instructions regarding the food(s) or substance(s) the child is allergic to and steps that need to be taken to avoid this item(s) and a detailed treatment plan to be implemented in the event of an allergic reaction, including the names, doses, and methods of administration of any medications that the child should receive in the event of a reaction.\_The plan should include specific symptoms that would indicate the need to administer one or more medications; The plan should be signed by the medical provider, parent/guardian, center/school management, and child's caregiver(s). |
| Are you licensed and/or accredited? Please provide details. | We are licensed and NAEYC accredited. |
| Please describe the application process for your school. | Whether you are a new or returning family, we are thrilled to welcome you and excited to have this opportunity to provide your child with the highest quality education and care. As a part of the enrollment process, Bright Horizons is required to obtain additional information about your family. Many of the forms are available on this website and will need to either be completed and brought to your child's intake meeting or updated before pre-registration. All forms are available for download using Adobe Acrobat software. Adobe Reader 8 or higher will also allow you to complete the forms online and save a completed copy for your files. To get started, select the state in which your child will be receiving care. Your center director can answer any questions you may have as well as provide any additional forms that may need to be completed. |
| What are the dates that applications are due for your program? | No deadlines. We will fill to capacity and then prospective students would be put onto a wait list. |
| What is the application fee? | $150.00 registration fee |
| Do specialists visit the classroom? Do students go on field trips? | We will often bring in outside specialists to supplement the learning experience |
| Please give a sample schedule for a typical day in your program.  | 7:00-8:45 (drop off/small group activities/Growing Readers)  |
|  | 8:45-9:15 (morning snack)  |
|  | 9:15-10:15 (small group reading/Weekly Reader, morning circle time)  |
|  | 10:15-10:55 (playground/outside activities)  |
|  | 10:55-11:25 (enrichment programs: Spanish, movement, cooking, garden, music)  |
|  | 11:25- 11:55 (center projects- Handwriting Without Tears, Everyday Math, Shared Reading)\_ |
|  | 11:55-12:05 (show and tell)  |
|  | 12:05-1:00 (question of the day and lunch/family style dining)  |
|  | 1:00-3:00 (rest, journaling, and reading)  |
|  | 3:00-3:30 (afternoon snack)  |
|  | 3:30- 4:00 (free play/centers/individual activities)  |
|  | 4:00-4:45 (playground/outside activities)  |
|  | 4:45-6:00 (pick up, small group activities) |
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| How do you encourage/discourage certain behaviors in the classroom? | Bright Horizons philosophy consistently emphasizes basic respect for the individual child. Young children are striving for understanding, independence, and self-control. Children learn by exploring, experimenting and testing the limits of their environment and experiencing the consequences of their behavior. In this way, they begin to understand how the world works, their own limits, and appropriate assertiveness. Children learn self-control and how the world works in a relaxed, positive atmosphere of support and understanding that recognizes the child's struggle. Adults should view discipline as an important aspect of teaching and learning, but accept children as they are. Development is viewed as a growth process, with each age and stage having its own characteristics, its own challenges and needs. Through positive guidance of behavior and modeling, the staff helps children to feel good about themselves and to behave in responsible ways. |